

HEBRIDEAN HOUSING PARTNERSHIP

Board

Minutes of Meeting held on Thursday 19 March 2009 @ 6.30pm

Held in HHP's Boardroom, Stornoway

Agenda Item 1

Present:

David Blaney (Vice-Chair)
 Kevin Paterson
 Charles Nicolson
 Neil Campbell
 Gerry MacLeod
 Calum MacKay

Angela Quail
 Helen Smith
 Archie Campbell
 Jane MacKinnon
 Daniel Coyle

In Attendance:

Angus Lamont
 Tony Pendle
 John MacIver
 Catriona MacLeod

Dena Macleod
 Angus M Smith
 Catherine MacIver

Apologies:

Paul Alldred
 George Banks

George Lonie (Chairperson)

Agenda Item	Item / Discussion
PRELIMINARY PROCEDURAL MATTERS	
2	<p><u>Declaration of Interest</u></p> <p>David Blaney, Jane MacKinnon, Neil Campbell and Gerry MacLeod all declared an interest in item 19 as they are all members on the Board of Tighean Innse Gall.</p>
3	<p><u>Minute of Board Meeting of 9 February 2009</u></p> <p>The minute of the Board Meeting of 9 February 2009 was submitted and approved as a true and accurate record of the proceedings of that meeting.</p>
4	<p><u>Action Sheet</u></p> <p><u>Item 2</u> the Director of Resources updated Members that a valuation had been received from the District Valuer and this has been forwarded to HHP's legal team to prepare an offer.</p> <p><u>Item 14</u> Amend the progress column to read September 2009 and not March 2009.</p> <p>The Action Sheet was noted.</p>
5	<p><u>Date of Next Meeting</u></p> <p>It was agreed that an additional meeting will be required on 13 May 2009 at 6.30pm to approve the Improvement Plan prior to its submission to the Scottish Housing Regulator and the Internal Management Plan. Following this, the next meeting will take place on 25 June 2009 at 6.30pm as scheduled.</p>
STANDING COMMITTEES	
6	<p><u>Minute of Resources Committee - 28 January 2009</u></p> <p>The minutes of the Resources Committee of 28 January 2009 were submitted and approved as a true and accurate record of the proceedings of that meeting.</p>
7	<p><u>Minute of Audit & Risk Committee - 28 January 2009</u></p> <p>The minutes of the Resources Committee of 28 January 2009 were submitted and approved as a true and accurate record of the proceedings of that meeting.</p>

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8	<p><u>Minute of Operations Committee - 29 January 2009</u></p> <p>The minutes of the Resources Committee of 29 January 2009 were submitted and approved as a true and accurate record of the proceedings of that meeting.</p>
9	<p><u>Report of Resources Committee - 18 March 2009</u></p> <p>The report of the Resources Committee of 18 March 2009 was submitted and noted with regard to delegated functions and approved with regard to referred functions.</p> <p>Following recommendations from the Resources Committee the Board approved the following:</p> <ol style="list-style-type: none"> a) the budgets at Appendix 1 were approved on the understanding that the required efficiency savings be in place by the end of Year 5 2011/12; b) the proposals at Appendix 2 of the report be approved; and c) the two fixed term contracts of the Trainee Housing Officer and the Admin Assistant (Customer Services) be extended for a further 3 month period.
10	<p><u>Report of Audit & Risk Committee - 18 March 2009</u></p> <p>The report of the Audit & Risk Committee of 18 March 2009 was submitted and noted with regard to delegated functions and approved with regard to referred functions.</p>
11	<p><u>Report of Operations Committee - 18 March 2009</u></p> <p><u>Item 8c - Investment Programme</u></p> <p>It was agreed that recommendation c) be removed from the minute until discussions with the Comhairle are clarified.</p> <p><u>Item 9 - Allocation of House at 13 Cialla, Eoligarry, Barra</u></p> <p>The minute to state that Angus MacNeil declared an interest in this item as he is the brother of the applicant. He left the room when the discussion of the item took place.</p> <p>The report of the Operations Committee of 18 March 2009 was submitted and noted with regard to delegated functions and approved with regard to referred functions.</p>
AREA COMMITTEES	
12	<p><u>Report of Harris Community Meeting - 25 February 2009</u></p> <p>The Director of Operations advised Members of the good attendance at the recent meeting. The level of engagement was high and very participative. Officers are actively following up on all the action points and are looking at the running order for the Investment Programme for MacQueen Street following requests made at the meeting. A report will be brought to the June series of meetings based on the findings.</p> <p>Members noted the report.</p>
MANAGEMENT	
13	<p><u>HAG Update</u></p> <p>The Chief Executive and the Director of Resources met on 9 February 2009 with Scottish Government officials, the Regulator and the Funder and established there is a deficit as a result of the changes in HAG level funding but the exact figure is in dispute (a record of the meeting was presented at Appendix 1 of the report.)</p> <p>The Director of Resources is working with an officer from Tighean Innse Gall regarding their figures and will input the information on to a spreadsheet forwarded by the Scottish Government. Clarification is also required from Scottish Government official (Dave Allan) on contract costs.</p> <p>Members noted the report.</p>
14	<p><u>Internal Management Plan (09/10&11)</u></p> <p>It was agreed that:</p> <ol style="list-style-type: none"> a) Members noted the report; and b) a meeting to approve the Internal Management Plan (09/10&11) along with a report on the Improvement Plan to the Regulator be held on 13 May 2009.

