



Request to Carry Out Alterations to the Home

Name

Address

Postcode

Phone Numbers

Home:

Mobile:

Please tick which of the following alterations you wish to carry out:

Paint the exterior of the building

☐

Build a driveway

☐

Erect a greenhouse

☐

Install a shower

☐

Erect a satellite dish

☐

Install central heating

☐

Lay laminate flooring

☐

Replace internal doors

☐

Erect fencing / gate

☐

Replace external doors

☐

Erect garage (**please supply
Plan**)

☐

Install a fitted kitchen

☐

Erect a garden shed (**please
supply plan**)

☐

Replace skirtings / facings

☐

Other - please give details below

☐

Please give details of the proposed work:

Who will be carrying out the work?

What safety precautions will be taken?

When will the work start?

When will the work finish?

How much will the work cost?

£

Have you contacted Comhairle Nan Eilean Siar regarding Planning Permission and / or Building Warrant?

Yes

☐

No

☐

Declaration

I understand that I will be responsible for the cost of the work, which will not commence until written permission is received

Tenant
Signature

Date

Joint Tenant
Signature

Date

Official Use only

Approved

Yes

☐

No

☐

Approval
Conditions

Housing Officer / Clerk of Works

Signature

Date